

IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

DEBRA FRAZIER, et al	:	CIVIL ACTION
Plaintiffs,	:	
	:	
v.	:	
	:	NO. 17-cv-05421-WB
CITY OF PHILADELPHIA et al	:	
Defendants.	:	

**NOTICE**

A settlement conference will be held on **November 2, 2018 at 10:00 a.m.**, before the Honorable Richard A. Lloret, United States Magistrate Judge. Please report to the **James A. Byrne U.S. Courthouse, 601 Market Street, Room 4006 (Chambers), Philadelphia, PA 19106**. A status telephone call will be held one week before on **October 26, 2018 at 10:00 a.m.** Plaintiff's counsel shall initiate the call to chambers (267-299-7410) once all defense counsel are on the line.

- **Plaintiff(s) must make a demand no later than two weeks before the settlement conference. Defendant(s) must make an offer no later than one week before the conference.**
- **Please notify the court by joint telephone conference one week before the conference if settlement is not a real possibility, for example, if the defendant will not make an offer or will offer only nuisance value.**
- **Counsel is responsible to have clients with full settlement authority physically present for the duration of the conference.<sup>1</sup> A call for additional authority to settle ordinarily means that the in-person representative did not have full settlement authority.**

Please complete the attached summary and e-mail it to Chambers at sheila\_mccurry@paed.uscourts.gov on or before **October 26, 2018 (one week prior to the settlement conference)**.

/s/ Sheila McCurry  
SHEILA MCCURRY  
Courtroom Deputy to the  
Honorable Richard A. Lloret  
U.S. Magistrate Judge  
267-299-7410

**Date:** October 16, 2018

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<sup>1</sup> Each entity with an interest in the case (for instance, an insurance company *and* the insured) must have a person with full settlement authority in attendance.

SETTLEMENT CONFERENCE SUMMARY

CAPTION: \_\_\_\_\_

DISTRICT COURT JUDGE: \_\_\_\_\_ JURY / NONJURY  
(Circle One)

TRIAL/POOL DATE: \_\_\_\_\_

COUNSEL ATTENDING THE SETTLEMENT CONFERENCE:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Client: \_\_\_\_\_

CLIENT ATTENDING THE SETTLEMENT CONFERENCE:

Name of the person with full settlement authority who will be present at the  
settlement conference (include the person's company and position where applicable):

\_\_\_\_\_

MOTIONS PENDING:

\_\_\_\_\_

\_\_\_\_\_

OTHER RELEVANT MATTERS:

\_\_\_\_\_

\_\_\_\_\_

DEMAND AND OFFER:

\_\_\_\_\_

\_\_\_\_\_

ATTACH A **ONE PAGE** SYNOPSIS OF THE CASE.